

Resolution No. 3611
First Reading
Amendment of
Commission Bylaws

February 10, 2009

Background

- **Purpose of Bylaws - Official rules and procedures that govern:**
 - **Transaction of business**
 - **Internal affairs of the Commission**
 - **Actions of the Port Commission**
- **Originally adopted by Commission resolution in 1958**
- **Last amended on January 15, 2008**

Topics Covered in Bylaws

- **Preamble - Statement of Purpose and Aspirations**
- **Commission Duties and Responsibilities**
- **Organization of the Commission**
- **Time and Place of Commission Meetings**
- **Order of Business**
- **Motions and Resolutions**

Major Changes - Preamble, Article II-III:

- **Expanded Preamble**
(Preamble)
- **Commission duties and responsibilities enumerated**
(Art. II)
- **Additional procedures to fill a vacancy**
(Article III, Section 4)
- **More detail on committee structure and functioning**
(Article III, Section 6)
- **New clause on Port-related board memberships**
(Article III, Section 7)

Major Changes - Article V:

- **Work sessions eliminated**
(Art. V)
- **Time/Date of Meetings:**
1 p.m. on the 1st, 2nd and 4th Tuesdays
(Art. V, Section 1)
- **Four meetings annually outside the Port**
(Art. V, Section 4)

Major Changes - Article V:

- **Transparency Code of Conduct incorporated into Bylaws**
(Art. V, Section 6)
- **Executive sessions limited to two per month**
(Art. V, Section 6(B))
- **Provision for meeting in absence of a quorum**
(Art. V, Section 7)

Major Changes - Article VI-IX:

- **Order of Business simplified and made more flexible (Art. VI)**
- **Motions and Resolutions must be seconded (Art. VII, Section 2, Art. VIII, Section 2)**
- **Subjects raised for discussion under New Business do not require a second (Art. VII, Section 2)**